

(1) Activity	Brick laying	Risk assessment carried out by?	Laura Dyke – Schools Services Officer	Date	December 2011	Reference					
						LD19					
(2) Task	(3) Hazard	(4) People	(5) Controls	(6) Residual Risk			(7) Action				
What is the Task? (list the Main Tasks, Break down the Activity)	What are the Hazards?	Tick ✓ who is possibly at risk?	What control measures are already in place?	Implemented & Maintained By Who?	S (Severity) x L (Likelihood) = R (Risk)			Risk Rating V L L M H	What further actions/controls are needed?	By who? By when?	
					(S) 1-5	(L) 1-5	(R) 1-25				
Brick laying activity.  Location: behind the brick drying shed (map ref. 34).	Mortar (sand mixed with china clay) could be flicked into eyes and mixture could get into open cuts.  Sharp tools such as trowels could cause cuts and abrasions.  Crushed toes and / or fingers from handling bricks.  Slip / trip on uneven ground.	<b>OPERATOR</b> <input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input checked="" type="checkbox"/> Tutor(s)	Museum 'Information for Group Leaders' sent out with booking.  Safety briefing at start of session.  Children are constantly supervised by an adult at all times.  First aider on site at all times.  Gloves available.  Basic hand washing and drying facilities at location. Nearby hand washing facilities have warm water and soap.	Museum staff and workshop leaders.	3	2	6	L	First aid kit in building containing eye wash.  Students should be wearing sensible footwear – no open toe shoes.  Vigilance required from all adults in group.	Museum staff and workshop leaders.	
		<b>TEAM</b> <input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input checked="" type="checkbox"/> Tutor(s) <input checked="" type="checkbox"/> Child > 12 < 18			3	2	6				L
		<b>BYSTANDER</b> <input type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input type="checkbox"/> Tutor(s) <input type="checkbox"/> Site Guest(s) <input type="checkbox"/> Child > 12 < 18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled <input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70			4	3	12				
		<b>VISITOR</b> <input type="checkbox"/> General Public <input type="checkbox"/> Child > 12 < 18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled <input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70 <b>Estimated No of People Involved</b> 15 max			3	3	9				L

Reviewed By	Date	Reviewed By	Date	Reviewed By	Date

Very Low (VL)					Low (L)				Medium (M)		High(H)			
1	2	3	4	5	6	8	9	10	12		15	16	20	25
Trivial					Tolerable				Moderate with Review		Substantial – Stop work/ Implement controls			

Severity	
1	<b>Trivial</b> (eg discomfort, slight bruising, self help recovery or no business interruption)
2	<b>Minor</b> (eg small cut, abrasion, basic first aid needed or minor downtime of activity)
3	<b>Moderate</b> (eg sprain, strain, incapacitation, hospital/doctor visit > 3 days or down time of activity > 3 days)
4	<b>Serious</b> (eg fracture, hospitalization >24hrs, incapacitated >4 wks or down time of activity for > 4 weeks)
5	<b>Fatal</b> (single or multiple death or Improvement or Prohibition Notice issued)

X

Likelihood	
1	<b>Remote</b> (no record of an injury, activity rarely takes place, no possible contact)
2	<b>Unlikely</b> (occurs rarely if ever, activity takes place annually or bi annually, unlikely contact)
3	<b>Possible</b> (could occur, but uncommon, activity takes place monthly, possible contact)
4	<b>Likely</b> (recurrent but not frequent, activity takes place weekly, minimum supervision, likely contact)
5	<b>Very Likely</b> (occurs frequently, activity takes place daily, no supervision, no guarding, no PPE, open hazard)

