

RISK ASSESSMENT

STAFF

NAME: RACHEL MERCER- SCHOOLS SERVICES MANAGER

DEPARTMENT: SCHOOLS DEPT W.D.O.A.M.

What is the Task?	What are the Hazards?	Who is at Risk?	Risk Grading LMH A1 C3	Controls already in Place	Further Action to Reduce Risks.
Tudor textiles Component for Medieval Realms KS3, Life on a Tudor Farmstead KS2&3 & Life in Stuart Times KS2&3	Pins on carders & spindle on Great Wheel – sharp point	Children/adults	C3	Close supervision 1:1 of children using Great Wheel	We no longer use Great Wheel, drop spindles are used instead as safer Could wash wool first but easier to spin with lanolin in Teachers should ensure that their students wash their hands before eating food.
	Contamination from raw fleece – fingers in mouth etc. Or dermatological reaction to fleece especially for eczema sufferers	Children/adults	B3 C3	Antibacterial hand wash used by each child at end of session (and adults who have handled fleece) & hot water & antibacterial soap available in nearby lavatories. Safety briefing given at start of each session	
	Slip/trip on uneven floors & staircase	Children/adults	C1/C3	Safety briefing & supervision by adults accompanying group	
	Fireplace – candles smoke	Children/adults	B3	Open fire always supervised by experienced member of staff. All candles in appropriate holders. Asthmatics warned & fire extinguisher in main hall	Fires tended by experienced staff to create flame & heat not smoke

Risk Grading	Low (L) A1, A2,A3	Medium (M) B1, B2, B3	High (H) C1, C2, C3
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I have identified the hazards indicated above and agree to follow relevant health & safety practices to reduce risk.

Signed... Rachel Mercer.....**Date...** Reviewed December 09...

SAFETY IS THE CONCERN OF EVERYONE