

(1) Activity	Victorian Food and Cooking				Risk assessment carried out by?	Laura Dyke – Schools Services Officer	Date	December 2011	Reference	
									LD11	
(2) Task	(3) Hazard	(4) People	(5) Controls		(6) Residual Risk			(7) Action		
What is the Task? (list the Main Tasks, Break down the Activity)	What are the Hazards?	Tick ✓ who is possibly at risk?	What control measures are already in place?	Implemented & Maintained By Who?	S (Severity) x L (Likelihood) = R (Risk)			Risk Rating VL L M H	What further actions/controls are needed?	By who? By when?
					(S) 1-5	(L) 1-5	(R) 1-25			
Victorian food and cooking in the House from Walderton. Location: the House from Walderton (map ref. 4). Also part of Victorian rural life all day winter workshop	Open fire – smoke inhalation and burns.	OPERATOR <input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s)	Museum 'Important Information for Group Leaders' document issued with booking.	Museum staff and workshop leaders.	4	3	12	M	Chimney in house reduces smoke.	Museum staff and workshop leaders.
	Knives and cooking implements – cuts and abrasions from handling objects and utensils.	<input checked="" type="checkbox"/> Tutor(s)	Safety briefing at start of session.		4	1	4	VL	Schools inform us when booking of any allergies and intolerances. This is passed onto the workshop leader.	
		TEAM <input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s)	Children are constantly supervised by an adult.		5	1	5	VL		
	Choking on food.	<input checked="" type="checkbox"/> Tutor(s) <input checked="" type="checkbox"/> Child > 12 < 18	First aider on site at all times.						5	
		BYSTANDER <input type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s)	Fireplace clearly separated from children's area. Fire is only accessed by adults.							
	Allergic reactions to food.	<input type="checkbox"/> Tutor(s) <input type="checkbox"/> Site Guest(s)	List of ingredients sent out to teacher prior to visit. Cannot guarantee nut free flour.		3	3	9	L		
	Falling off bench.	<input type="checkbox"/> Child > 12 < 18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled	All utensils washed in strong antibacterial detergent.							
		Trip / slip on uneven floor or fall on staircase.	<input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70		Children wash hands and use antibacterial hand sanitiser in workshop.	4	2	8	L	
	VISITOR <input type="checkbox"/> General Public <input type="checkbox"/> Child > 12 < 18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled		Hands washed after contact with egg. All spillages recorded in the Food Standards handbook.							
	Cross contamination from children and staff hands.	<input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70	Regular visits from Environmental health.		4	2	8	L		
	Raw egg –risk of Salmonella	Estimated No of People Involved 15 max								

Reviewed By	Date	Reviewed By	Date	Reviewed By	Date

Very Low (VL)					Low (L)				Medium (M)		High(H)			
1	2	3	4	5	6	8	9	10	12		15	16	20	25
Trivial					Tolerable				Moderate with Review		Substantial – Stop work/ Implement controls			

Severity	
1	Trivial (eg discomfort, slight bruising, self help recovery or no business interruption)
2	Minor (eg small cut, abrasion, basic first aid needed or minor downtime of activity)
3	Moderate (eg sprain, strain, incapacitation, hospital/doctor visit > 3 days or down time of activity > 3 days)
4	Serious (eg fracture, hospitalization >24hrs, incapacitated >4 wks or down time of activity for > 4 weeks)
5	Fatal (single or multiple death or Improvement or Prohibition Notice issued)

X

Likelihood	
1	Remote (no record of an injury, activity rarely takes place, no possible contact)
2	Unlikely (occurs rarely if ever, activity takes place annually or bi annually, unlikely contact)
3	Possible (could occur, but uncommon, activity takes place monthly, possible contact)
4	Likely (recurrent but not frequent, activity takes place weekly, minimum supervision, likely contact)
5	Very Likely (occurs frequently, activity takes place daily, no supervision, no guarding, no PPE, open hazard)

