

(1) Activity	Victorian Household Chores			Risk assessment carried out by?	Laura Dyke – Schools Services Officer	Date	December 2011	Reference		
								LD9		
(2) Task	(3) Hazard	(4) People	(5) Controls		(6) Residual Risk			(7) Action		
What is the Task? (list the Main Tasks, Break down the Activity)	What are the Hazards?	Tick ✓ who is possibly at risk?	What control measures are already in place?	Implemented & Maintained By Who?	S (Severity) x L (Likelihood) = R (Risk)			Risk Rating V L L M H	What further actions/controls are needed?	By who? By when?
					(S) 1-5	(L) 1-5	(R) 1-25			
Polishing brass with metal polish, rag-rugging, beating the rugs with a carpet beater, makes the beds, polishing shoes, sweeping the floor. Location: Whittaker's cottage (map ref. 5.). Also part of Victorian rural life all day winter workshop.	Ingestion of metal polish / shoe polish / beeswax polish. Ammonia fumes from metal polish. Slip / trip hazard on stairs and external pathways. Dermatological reaction to soap and / or polish. Use of sewing needles, knitting needles, scissors and rag rug tools. Possible burns from touching cast iron range.	OPERATOR <input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input checked="" type="checkbox"/> Tutor(s) TEAM <input checked="" type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input checked="" type="checkbox"/> Tutor(s) <input checked="" type="checkbox"/> Child > 12 < 18 BYSTANDER <input type="checkbox"/> Employee(s) <input type="checkbox"/> Contractor(s) <input type="checkbox"/> Tutor(s) <input type="checkbox"/> Site Guest(s) <input type="checkbox"/> Child > 12 < 18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled <input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70 VISITOR <input type="checkbox"/> General Public <input type="checkbox"/> Child > 12 < 18 <input type="checkbox"/> Child < 12 <input type="checkbox"/> Pregnant <input type="checkbox"/> Disabled <input type="checkbox"/> Non English <input type="checkbox"/> Elderly > 70 Estimated No of People Involved 15 max	Museum 'Important Information for Group Leaders' document issued with booking. Safety briefing at start of session. Children are constantly supervised by an adult. First aider on site at all times. Room well ventilated & only small amounts of metal polish used at a time. Adult in charge of polish.	Museum staff and workshop leaders.	3	3	9	L	Two members of Museum team to be present at all times in order to operate these sessions. Information board outside of building informing visitors of sessions in progress. Teachers should take their children to wash their hands after the session in the nearby facilities.	Museum staff and workshop leaders.
					3	3	9	L		
					4	3	12	M		
					3	3	9	L		
					3	3	9	L		
					4	3	12	M		

Reviewed By	Date	Reviewed By	Date	Reviewed By	Date

Very Low (VL)					Low (L)				Medium (M)		High(H)			
1	2	3	4	5	6	8	9	10	12		15	16	20	25
Trivial					Tolerable				Moderate with Review		Substantial – Stop work/ Implement controls			

Severity	
1	Trivial (eg discomfort, slight bruising, self help recovery or no business interruption)
2	Minor (eg small cut, abrasion, basic first aid needed or minor downtime of activity)
3	Moderate (eg sprain, strain, incapacitation, hospital/doctor visit > 3 days or down time of activity > 3 days)
4	Serious (eg fracture, hospitalization >24hrs, incapacitated >4 wks or down time of activity for > 4 weeks)
5	Fatal (single or multiple death or Improvement or Prohibition Notice issued)

X

Likelihood	
1	Remote (no record of an injury, activity rarely takes place, no possible contact)
2	Unlikely (occurs rarely if ever, activity takes place annually or bi annually, unlikely contact)
3	Possible (could occur, but uncommon, activity takes place monthly, possible contact)
4	Likely (recurrent but not frequent, activity takes place weekly, minimum supervision, likely contact)
5	Very Likely (occurs frequently, activity takes place daily, no supervision, no guarding, no PPE, open hazard)

